

DUTCHESS COUNTY RESOURCE RECOVERY AGENCY

MAY 17, 2018 – MEETING MINUTES

A meeting of the Dutchess County Resource Recovery Agency convened at 5:00 p.m. at the offices of the Agency located at 96 Sand Dock Road, Poughkeepsie, New York. Those present included W. Nussbickel, Chairman, D. Petrovits, Vice-Chairman; S. Tinkelman, Treasurer; Board Members, J. Small; D. Denisoff, and J. Senft; Agency Staff, L. Carille and D. Walsh.

- 1. Regular Session** – Chairman W. Nussbickel called the meeting to order at 5:04 pm.
- 2. Minutes** – Chairman W. Nussbickel presented the minutes of the April 19, 2018 board meeting. A motion to approve the April 19, 2018 board meeting minutes was made by D. Petrovits, seconded by J. Senft and unanimously approved.
- 3. Balanced Scorecard Report** – It was necessary to divert 4,600 tons of waste in April because of the high volume of waste stored inside the tipping floor. The Net Agency Tons (NAT) for the month was 9,991.16. The net energy conversion performance rate in April was 276 kWh/NAT. The electric recovery guarantee was not met in April. The ferrous recovery in April was calculated to be 4.85%. The metal guarantee was met. The official wet ash residue exceeded the 32.0 percent guarantee which resulted in a credit back to the Agency of \$45,829.63. There was an additional reduction to the service invoice of \$110,755.82 for the waste diversion. The value of the submitted invoice for \$546,626.97 to Wheelabrator is considered complete and approved for payment to Wheelabrator.

L. Carille stated that the pit is full, the last two weeks turned out to be very high volume weeks where the plant has not been able to catch up on processing all the waste and that it will be necessary to divert more waste next week.

Last week the semi-annual ash testing was performed. Everything went well. The results will be back in a few weeks. The Annual Stack testing has been postponed until August. That testing was scheduled to begin this week; however, the Operator was unable to maintain a steady burn for a length of time which is crucial for the stack testing performance. Postponement will give them an opportunity to look further into the problem.

J. Small asked about the pilot program for the ash dewatering process. L. Carille replied that two weeks ago she was informed that the NYSDEC approval was on the way. If it doesn't arrive soon, she will have to inquire once again on the status as it should have been received by last Friday.

- 4. Agency Financial Report** – The payables were presented in the amount of \$767,079.12. J. Senft asked about the professional services bills. L. Carille replied that the Drake, Loeb bill was for a letter sent to the auditors on their performed services in 2017 to the Agency. This is a requirement under the Agency's annual financial audit. The GBB bill for \$6,266.78 was for two months of engineering services. J. Ingenio's bill is for accounting services. There was an

extra fee this month of \$650 for a letter he wrote, a request from Mackey, Butts & Wise, about the annual reconciliation mistake from HDR. The Mackey Butts & Wise bills are also two months of services and are mainly the work that is being done on HDR. RBT CPAs bill is for the financial audit work and specialized reports which is billed in stages. Wilmington Trust is an annual bill of \$2,000 that relates to the refunding of the 2017 bonds.

With no further discussion, a motion to approve the payables for \$767,079.12 was made by J. Small, seconded by D. Denisoff and unanimously approved.

The Profit and Loss Statement was reviewed. The net service fee for April 2018 shows a credit balance of (\$78,104) as the revenues exceeded the expenses for the month.

The energy sales are \$491,328 below the yearly budget as the electricity generation has been low for the year. J. Small asked about the Operator's financial strength. Discussion ensued over the profitability of the plant.

5. **Other Business** – L. Carille stated that it was necessary to update the Agency's Procurement Policy to keep in line with current prices. The Finance Committee reviewed and submitted a proposed update. The changes are to increase the minimum dollar requirements of doing a bid and RFP. A motion to approve **Resolution No. 843 – Goods and Services Procurement Policy** was made by J. Senft, seconded by D. Denisoff and unanimously approved.

There were no violations reported from NYSDEC.

6. **Executive Session** – A motion at 5:30 pm to move into Executive Session was made by J. Small, seconded by S. Tinkelman and unanimously carried to discuss proposed, pending or current litigation.

The meeting resumed back to public session at 5:55 pm with no decisions made during Executive Session.

There was no public comment.

With no further business to discuss, at 5:58 pm a motion to adjourn the meeting was made by J. Small, seconded by D. Petrovits and unanimously carried.