

DUTCHESS COUNTY RESOURCE RECOVERY AGENCY

APRIL 21st, 2011 – MEETING MINUTES

A meeting of the Dutchess County Resource Recovery Agency convened at 5:00 p.m. at the offices of the Agency located at 96 Sand Dock Road, Poughkeepsie, New York. Those present included E. Mills, Vice Chairman; R. Mosca, Secretary; D. Nestler, Treasurer; Board Members, T. E. LeGrand and E. Kinkade; Agency Staff, W. J. Calogero, D. Walsh and C. Tamney; Agency Counsel, J. Nelson; D. Leibnitz, HDR; R. Chance and B. Connolly, Covanta Hudson Valley Renewable Energy LLC; J. Constantino, Royal Carting and R. Cantor, Legal Counsel.

- 1. Regular Session** – Vice Chairman E. Mills called the meeting to order at 5:08 pm.
- 2. Executive Session** – A motion at 5:09 pm was made by T. E. LeGrand, seconded by R. Mosca and unanimously approved to move into Executive Session to discuss a particular contract. Resumed regular session at 5:55 pm.
- 3. Minutes** – Vice Chairman E. Mills presented the minutes of the March 29th, 2011 Board Meeting. E. Mills suggested spelling out the acronyms UCRRA and SDA; on Page 2, 1st Paragraph add the word “suggested” in place of “will put together” and eliminate “by the next board meeting” at the end of the same sentence; on Page 4, 1st Paragraph add “from the DEC” to the end of the last sentence; 3rd Paragraph on the same page add “the County Attorney’s” to specify whose conference call, and on Page 5, 2nd Paragraph add the entire name of the legal firm along with the words “with respect to a personnel matter.” A motion to approve the March 29th, 2011 board meeting minutes as amended was made by T. E. LeGrand, seconded by D. Nestler and unanimously approved.
- 4. Operating Report** – D. Walsh informed the Board that the monthly budget set for March for incoming waste was 10,368 tons and the Facility received 13,498 tons, making it 3,130 tons over budget. The Facility continues to remain over budget for the yearly total as well, 9,708 tons over budget. Electricity generated to Central Hudson was less in March due to the downtime during the scheduled outage. A total of 2,671,280 kwh was generated for a total revenue of \$160,276.80.

There was an increase for incoming recyclables at the MRF in March than February; 581 tons as opposed to 512 tons in February, and the combined tipping fee and market sharing revenues were \$31,374.14.

The Household Hazardous Waste day on April 2nd had 104 people registered with 93 people attending. W. Calogero stated that the event went very smoothly and how there was a larger amount of electronics collected this time for the amount of people that attended. In addition, 137 pounds of medications were collected from Dutchess County residents on the same day. Putnam County brought in 240 pounds of medications for their April collection day and this past weekend Ulster County Resource Recovery Agency came in with 260 pounds. The NYSDEC held a collection in March that amounted to 86 pounds. The program has seen an increase in participation among surrounding communities since last year.

- 5. Engineer Report** – D. Leibnitz informed the Board that since the date of the last board meeting until today the availabilities Unit Nos. 1 and 2 were 100% and 88.1% respectively. Unit No. 2 had an external tube leak shortly following startup after the completion of the Spring outage. Turbine generator availability was 98.7%. The turbine had been taken down a few brief times by Central Hudson. Today both units were running and producing 118,000 pph of steam and generating 11.8 MW of power. The pit is full and at the time of inspection today contained approximately 3500 tons of municipal solid waste.

The Facility performance summary sheet was presented which indicated that the Facility ran well going into the Spring outage. The Facility was in the outage for half of the month, yet both the capacity utilization and the straight availability were documented to be around 70 %.

HDR performed a review of the generator maintenance records two weeks ago. The documentations provided outlined the fact that a satisfactory level of inspection and preventative repairs were conducted. Mechanical and electrical trip tests performed during the recent installation of the new Woodward governor reconfirmed that the turbine is operating properly. Electrical testing of the generator was performed by an independent testing firm. A final summary report from the turbine outage contractor was not available. Covanta has scheduled the next full maintenance outage to occur in March 2012.

The 2011 annual stack test was completed today. Testing had started on April 19th. HDR monitored the Facility operations during the test. All test runs were completed without incident. On the first day of the stack test, members of the NYSDEC Solid Waste Materials Group as well as their Air Resources Bureau conducted an unannounced inspection of the site and Facility. Following the inspection, the NYSDEC conducted a detailed interview with the Agency, Covanta, and HDR related to many aspects of the Facility's operations and maintenance. Generally they were pleased with what was observed. There were a few areas noted that will require some follow-up information. Vice Chairman E. Mills requested that all board members receive a copy of the NYSDEC written inspection report when received.

The first quarter 2011 greenhouse gas test results were received indicating a mean biogenic carbon dioxide content of 58%. The reporting due date for the 2010 data has been extended by the NYSDEC to September 30, 2011.

HDR prepared and filed the US Dept. of Energy EIA-923 Annual Report and have begun preparation of the EIA-860. HDR also reviewed the working draft of the Title V Permit, the latest RATA test report, the opacity system audit report and the most recent Title V quarterly report.

- 6. Agency Financial Report** – C. Tamney presented the payables in the amount of \$1,179,796.63. W. Calogero suggested not approving the wire transfers submitted in the summary list at this time. He requested the Board discuss the details under Executive Session at the end of this meeting. Based on the staff recommendation, a motion was made by D. Nestler seconded by T. E. LeGrand to approve the payables in the amended amount of \$226,319.37. Roll Call: T. E. LeGrand, R. Mosca, D. Nestler, and E. Mills all in favor. E. Kinkade opposed. Motion passed.

There were no questions regarding the remaining monthly financial statements. Vice Chairman E. Mills confirmed that the staff has routinely been sending Comptroller J. Coughlan the Agency's monthly financial statements.

Vice Chairman E. Mills suggested the staff periodically check the State Authority Budget Office website, particularly the financials, to assure that the Agency's information has been received, updated and posted to the their website.

7. Committee Reports

W. Calogero presented a draft letter to the State Authority Budget Office regarding comments to their recommendations. Vice Chairman E. Mills asked that all Board members review the letter and return any comments back to W. Calogero or himself by May 12th, 2011. After that time, the letter will be formalized and mailed to the State Authority Budget Office.

R. Mosca of the Audit Committee reported that the Chairman of the Audit Committee has provided the first draft for an RFP on accounting services which was very impressive. A meeting for the Audit Committee will be planned shortly to review this draft.

Vice Chairman E. Mills of the Governance Committee reported that he would like to schedule a meeting in May with the members of this Committee to initiate the process of updating the Agency's Procurement Policy.

8. Public Comment

There was no public comment.

9. Executive Session

A motion at 6:25 pm to move into Executive Session to discuss a particular contractor issue along with a personnel issue was made by R. Mosca, seconded by D. Nestler and unanimously approved.

Resumed regular session at 7:12 pm. A motion was made by E. Mills, seconded by R. Mosca and unanimously approved to approve the wire transfers in the amended amount of \$899,006.25 pursuant to the advice and recommendation of the Agency's engineer, D. Leibnitz.

With no further business to discuss the meeting was adjourned at 7:13 pm.

Respectfully submitted,

William J. Calogero
Executive Director