

DUTCHESS COUNTY RESOURCE RECOVERY AGENCY

FEBRUARY 21, 2019 – MEETING MINUTES

A meeting of the Dutchess County Resource Recovery Agency convened at 4:30 p.m. at the offices of the Agency located at 96 Sand Dock Road, Poughkeepsie, New York. Those present included W. Nussbickel, Chairman, D. Petrovits, Vice-Chairman, J. Senft and V. DiMaso, Board Members; Agency Staff, L. Carille and D. Walsh.

- 1. Regular Session** – Chairman W. Nussbickel called the meeting to order at 4:32 pm.
- 2. Minutes** – Chairman W. Nussbickel presented the minutes of the January 17, 2019 board meeting. A motion to approve the January 17, 2019 board meeting minutes was made by D. Petrovits, seconded by V. DiMaso and unanimously carried.
- 3. Balanced Scorecard Report** - L. Carille stated that the volume of incoming waste was down in January. The pit is at the lowest level that she has seen in the past three years and as a result has reached out for more waste. The electrical, metal and ash guarantees were not met in January. Both boilers were down for a short time with minor repairs and a boiler wash. The value of the submitted invoice for \$682,018.72, which includes the credit (-\$102,894.75) to the Agency from last month's invoice, is considered complete and approved for payment to Wheelabrator.
- 4. Agency Financial Report** – The payables were presented in the amount of \$955,478.90. L. Carille stated that the legal charges of \$248.50 from Mackey, Butts & Wise, LLP are from a request for J. Mackey to review the language regarding how the net service fee from the County is recorded monthly under the Agency's financials and how the Agency lists it on its yearly audit. Discussion continued.

There were no further questions regarding the bills submitted. A motion to approve the payables for \$955,478.90 was made by J. Senft, seconded by D. Petrovits and unanimously approved.

- 5. Other Business** - L. Carille spoke about the work Central Hudson needs to do on the substation on Sand Dock Road which will take 5 days. Central Hudson informed the Agency that this work needs to be completed by February, and will require the power to be shut down completely at this Facility. After meeting and voicing concern over the effect of the shutdown, Central Hudson agreed to move the date to March 19 – 25th and to install a new pole and direct line to enable the plant to receive electricity during this service work. Wheelabrator will schedule an outage during this interruption. Central Hudson reminded the Agency that this maintenance work is a requirement that has to be done every 5 – 6 years.

L. Carille stated that one of the Agency's part-time scale operator employees is out on medical disability. She will hire a temporary replacement to fulfill those working hours. The position

allows a leave of absence of up to at least one year. After the leave of absence has reached a year in length, employment for that position may be terminated.

L. Carille stated that the Agency's yearly audit has been completed. The audit reports should be ready for the Audit Committee to review before the March board meeting.

6. Committee Reports

Resolution No. 853 Slate of Officers/Committee Appointments

The Slate of Officers was nominated by D. Petrovits, seconded by J. Senft and unanimously carried by members present as follows:

Chairman:	W. Nussbickel
Vice-Chairman:	D. Petrovits
Treasurer:	S. Tinkelman
Secretary:	D. Denisoff

The Committee Appointments were moved by D. Petrovits, seconded by J. Senft and unanimously carried by the members present as follows:

Finance Committee:	S. Tinkelman, Chairman J. Senft V. DiMaso
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Audit Committee:	D. Denisoff, Chairman W. Nussbickel
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Governance Committee:	D. Denisoff, Chairman D. Petrovits
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A motion to approve Resolution No. 853 Slate of Officers/Committee Appointments was made by D. Petrovits, seconded by J. Senft and unanimously carried.

7. **Executive Session** – A motion at 5:06 pm to move into Executive Session to discuss contractual obligations was made by D. Petrovits, seconded by V. DiMaso and unanimously carried.

The meeting moved back into public session at 5:20 pm with no decisions made during Executive Session.

There were no violations reported from NYSDEC.

There was no public comment.

With no further business to discuss, at 5:21 pm a motion to adjourn the meeting was made by D. Petrovits, seconded by V. DiMaso and unanimously carried.