

# DUTCHESS COUNTY RESOURCE RECOVERY AGENCY

## JANUARY 17, 2019 – MEETING MINUTES

A meeting of the Dutchess County Resource Recovery Agency convened at 4:30 p.m. at the offices of the Agency located at 96 Sand Dock Road, Poughkeepsie, New York. Those present included W. Nussbickel, Chairman, D. Petrovits, Vice-Chairman, J. Senft and V. DiMaso, Board Members; Agency Staff, L. Carille and D. Walsh.

1. **Regular Session** – Chairman W. Nussbickel called the meeting to order at 4:30 pm.
2. **Balanced Scorecard Report** – L. Carille stated that the month of December was a poor performance month. There was not a full month of electrical generation as the turbine did not come back in service until mid December; therefore, the 307 kWh/total processed tonnage electrical generation guarantee was not met. Both boilers were down for a short time. One boiler had a planned wash and the other had a water leak repair. The Net Agency Tons (NAT) for the month of December was 11,650. Metal tonnage recovery was 528 tons. The 32% by weight of total processed tonnage for official wet ash residue generation guarantee was not met which was partially due to trying to move the volume of ash off site from the build up during the Thanksgiving holiday and snow storm in western NY. This made it difficult to dewater the ash as much. The value of the submitted invoice from Wheelabrator totaled a credit back to the Agency for (-\$102,894.75).
3. **Agency Financial Report** – The payables were presented in the amount of \$380,406.88. L. Carille stated that the legal charges of \$1,599.00 are for the Agency's legal counsel to review the Operator's contract with the Agency and to also review the Agency's agreement with Dutchess County. There were no further questions regarding the bills submitted. A motion to approve the payables for \$380,406.88 was made by J. Senft, seconded by D. Petrovits and unanimously approved.
4. **Committee Reports** - As discussed at last month's board meeting all board members were in agreement to certain changes in the Agency's policies, benefits and guidelines and proposed one Employee Handbook with a formal resolution to follow:

### **Resolution No. 852 Employee Handbook**

The Agency over time has updated and added to the policies, benefits and guidelines for employees of the Agency and the Governance Committee has reviewed and submitted a proposed update to these policies and guidelines, titled Employee Handbook, so as to have one source containing all information on benefits and policies.

The adoption of the Employee Handbook is a Type II action under SEQR, requiring no environmental review and the Agency hereby adopts the annexed Employee Handbook at this January 17, 2019 meeting.

A motion to adopt Resolution No. 852 Employee Handbook was presented by D. Petrovits, seconded by J. Senft and unanimously carried.

5. **Executive Session** – A motion at 4:50 pm to move into Executive Session to discuss contractual obligations was made by D. Petrovits, seconded by J. Senft and unanimously carried.

The meeting moved back into public session at 5:10 pm with no decisions made during Executive Session.

There were no violations reported from NYSDEC.

There was no public comment.

With no further business to discuss, at 5:12 pm a motion to adjourn the meeting was made by J. Senft, seconded by D. Petrovits and unanimously carried.