

DUTCHESS COUNTY RESOURCE RECOVERY AGENCY

JANUARY 16, 2014 – MEETING MINUTES

A meeting of the Dutchess County Resource Recovery Agency convened at 5:00 p.m. at the offices of the Agency located at 96 Sand Dock Road, Poughkeepsie, New York. Those present included J. Small, Chairman; R. Mosca, Vice Chairman; J. Mackey, Treasurer; K. Williams, Secretary; and T. E. LeGrand, Board Member; Agency Staff, W. J. Calogero, D. Walsh and C. Tamney; Agency Counsel, J. Nelson; D. Leibnitz, HDR; and L. Carille, Dutchess County Deputy Commissioner, Division of Solid Waste Management .

- 1. Regular Session** – Chairman J. Small called the meeting to order at 5:05 pm.
- 2. Minutes** – Chairman J. Small presented the minutes of the June 20, 2013 board meeting. A motion to approve the June 20, 2013 board meeting minutes was made by R. Mosca, seconded by T. E. LeGrand and unanimously approved. Chairman J. Small presented the minutes of the August 15, 2013 board meeting. A motion to approve the August 15, 2013 board meeting minutes was made by R. Mosca, seconded by T. E. LeGrand and unanimously approved. Chairman J. Small presented the minutes of the December 19, 2013 board meeting. A motion to approve the December 19, 2013 board meeting minutes was made by T. E. LeGrand, seconded by K. Williams and unanimously approved.

Chairman J. Small acknowledged resigning Board Treasurer, J. Mackey, and thanked him for his efforts and service to the Resource Recovery Agency Board.

- 3. Operating Report** – D. Walsh reported that the budget for incoming waste for the month of December was set at 13,582 tons and the Facility received very close to that amount, 13,609 tons, 27 tons over budget. The yearly budget for 2013 was set for the Facility receiving 141,000 tons. The actual tonnage received was 155,631 tons. Covanta's transfer station waste contributed close to 8,000 tons to that yearly amount.
- 4. Engineer Report** – D. Leibnitz reported that from December 20, 2013 until January 15, 2014 the Facility availability for Unit Nos. 1, 2 and the turbine/generator has been 100.0%, 97.5% and 100%, respectively. The only downtime recorded on Unit 2 was 14 hours for a repair to the Bombay chute similar to the repair performed on Unit No. 1 two months ago. A scheduled repair to the Lufkin/Elliott connector coupling is scheduled to start this weekend and should only take a few hours to complete.

In December, the Facility processed approximately 14,337 tons of MSW with an average availability of 98.6% on the boilers and 100% availability on the turbine/generator. This is very close to the maximum throughput allowed by the Part 360 permit. The pit contained

approximately 2,300 tons of MSW at noon on the 16th. In a recent spot check the Facility was producing approximately 90,000 pph of steam and generating 6.9 kWh per ton of MSW.

There have been no additional discussions with the NYS DEC related to the draft Part 360 Solid Waste Management Permit Conditions.

The inlet SO₂ monitor for Unit No. 1 recently failed and is presently out of service. The NYS DEC has been notified and the plant is complying with the outlet emissions limit only (as opposed to also recording the percentage emissions reduction allowance, which is an additional means of measuring compliance). The Agency has provided approval to Covanta to procure and install the replacement unit and it has been ordered.

Additional discussions related to the Preferred Service Agreement have been in progress with two proposers. None of the four proposers have been eliminated to date. A follow-up meeting with Covanta was held the first week of December and additional clarifications are expected shortly.

5. **Agency Financial Report** – C. Tamney presented the payables in the amount of \$553,316.12. J. Small inquired about the HDR Engineering bill for \$49,043.05 and W. Calogero replied that those fees are within the established budgets. A motion to approve the bills as presented in the amount of \$553,316.12 was made by T. E. LeGrand, seconded by R. Mosca and unanimously approved.

The Profit and Loss Analysis and Balance Sheet was reviewed. C. Tamney replied that the financials are extremely premature, the yearly audit and adjusting entries will not be done until March.

6. **Other Business** – W. Calogero announced the dates for the 2014 Household Hazardous Waste collection events as the following: April 5, May 3, June 7, July 12, August 2, September 6, October 4, and November 1, 2014.

W. Calogero presented the Board with a summary of the Agency's current computer hardware and software. Upgrades are needed within the office due to Microsoft ceasing support for many of its older products. The scale software is also outdated and is in need of a new server and a new scale operator system console in addition to any support requirements. Current price quotes will be found. K. Williams will also check with an IT representative from her company for scale software quotations.

7. **Public Comment** – There was no public comment.

8. **Executive Session** – At 5:35 pm the meeting moved into Executive Session to discuss potential contracts with particular entities.

9. **Regular Session** – A motion was made by T. E. LeGrand, seconded b R. Mosca and unanimously approved to resume back to public session at 6:20 pm.

With no further business to discuss, a motion at 6:21 pm to adjourn the meeting was made by T. E. LeGrand, seconded by R. Mosca and unanimously approved.

Respectfully submitted,

William J. Calogero
Executive Director